

Township of Woolwich Heritage Committee Minutes

September 14, 2022
Virtual – Zoom Meeting
From 5:01 to 6:00 p.m.

Meeting Chair: Councillor Patrick Merlihan (Chair)
Attended: Bonnie Bryant (Co-Chair)
Colleen Willard-Holt
Hans Pottkamper
Kim Hodgson
Marg Drexler
Martin England*
Staff Present: David Gundrum, Planner
Robyn Koutrouliotis, Licensing Officer/Administrative Assistant
Regrets: Pat Stortz

CALL TO ORDER at 5:01 P.M.

LAND ACKNOWLEDGEMENT

Chair Patrick Merlihan read a land acknowledgement.

DISCLOSURE OF PECUNIARY INTEREST

None.

ADOPTION OF MINUTES

Moved by Co-Chair Bonnie Bryant
Seconded by Kim Hodgson

That the following minutes be adopted as presented:

- Heritage Committee Minutes – June 8, 2022
- Special Heritage Committee Minutes – June 17, 2022
- Special Heritage Committee Minutes – July 26, 2022

...Carried.

NEW BUSINESS

** Martin England entered the meeting.*

West Montrose Covered Bridge Formal Feedback

Co-Chair Bryant noted the Regional Heritage Planning Advisory Committee (HPAC) supported the wood alternative. The Committee supported the HPAC's direction.

Action: Colleen Willard-Holt will send David Gundrum, Planner, items for clarification from the Region's presentation to the Committee. The Committee requested D. Gundrum provide the Region's response offline.

Committee Member Martin England

The Committee welcomed new member Martin England.

Greenhouse Road Bridge EA Completion Notice

D. Gundrum noted the deadline to submit comments is September 21, 2022. The Committee discussed wording for the commemorative plaque at the site.

Action: K. Hodgson will finalize wording for the plaque.

Action: The Committee requested D. Gundrum provide an offline update on the new Heritage Planning contact at the Region.

Heritage Plaques Update

D. Gundrum noted letters were mailed to owners of the outstanding properties.

Action: Chair Merlihan will liaise with Riverside Brass to determine the estimated time of arrival for the revised St. Boniface plaque and provide the Committee with an offline update.

Action: The Committee requested D. Gundrum circulate outstanding property addresses.

Preliminary Discussion: 2023 Budget

The Committee discussed submitting a request to carry unspent amounts to the 2023 budget. The Committee will finalize the 2023 Budget at the October meeting.

Ghost Signage

The Committee discussed sign content and adding each location to the online Heritage Map.

Action: Chair Merlihan will circulate the template and draft content to the Committee.

Action: K. Hodgson and C. Willard-Holt will finalize the wording for the sign.

Action: The Committee requested D. Gundrum liaise with area Townships to determine costing information for similar signage projects.

Walking and Driving Tour Brochures

The tour project was pushed to 2023. The Committee discussed Economic Development and Tourism elements of the initiative as a larger, Township-wide project rather than solely a Heritage-focused endeavour.

The Committee discussed inviting Jenna Morris, Economic Development and Tourism Officer, to a future meeting to discuss the walking and driving tour proposal, cycling tours, a virtual picnic area map, seasonal tourism guides, and/or promotional videos of Township landscapes that interface with Heritage resources.

Action: Chair Merlihan will liaise with Thomas van der Hoff, Manager of Operations and Projects, to request the reinstallation of public seating areas in Township parks.

OTHER BUSINESS

Glasgow Street Bridge

The Committee discussed recent damage to the Bridge and the vehicle height restriction feature.

Heritage Toolkit

Action: The Committee requested D. Gundrum circulate the Ministry of Heritage, Sport, Tourism, and Culture Industries' Heritage Toolkit to C. Willard-Holt and M. England.

Outstanding Activity List

Action: The Committee requested D. Gundrum create and maintain an Outstanding Activity List to track ongoing projects.

ADJOURNMENT

Moved by C. Willard-Holt

Seconded by Hans Pottkamper

That the meeting be adjourned to meet again on October 12, 2022.

...Carried.