



HERITAGE COMMITTEE MEETING

Revised Agenda Package

June 8, 2022

5:00 p.m. - 6:10 p.m.

Video Conference - Internal

Zoom Meeting Access Details

Link: <https://us02web.zoom.us/j/87087922669>

Meeting ID: 870 8792 2669

Passcode: 526910

Toll-Free: 855 703 8985

Pages

1. LAND ACKNOWLEDGEMENT

The land on which we meet has been here from time immemorial. People have inhabited southern Ontario for about 10,000 years and we acknowledge the Neutral people also called Attawandaron, Anishnaabe, and Haudenosaunee people who lived here when settlers arrived and who share this land with us. May we together learn to care for and respect each other, our flora and fauna, and the land we inhabit together.

2. CALL TO ORDER

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

4.1. May 11, 2022

1

5. NEW BUSINESS

5.1. Regional Archives Presentation (45 Minutes)

4

Presenter: Charlotte Woodley, Supervisor, Archives & Collections

5.2. 58 Glasgow St. N. (Ebel House) Demolition Permit (10 Minutes)

29

5.3. Bridge Project Updates (10 Minutes)

5.3.1. West Montrose Bridge

31

5.4. Heritage Plaques (5 Minutes)

6. ADJOURNMENT

7. NEXT MEETING

September 14, 2022
5:00 p.m. to 6:00 p.m.

Township of Woolwich Heritage Committee Minutes

May 11, 2022
Virtual – Zoom Meeting
From 5:00 to 5:44 p.m.

Meeting Chair: Councillor Patrick Merlihan (Chair)
Attended: Bonnie Bryant (Co-Chair)
Hans Pottkamper
Kim Hodgson
Marg Drexler
Pat Stortz
Staff Present: Rae Ann Bauman, Executive Officer/Corporate Communications*
David Gundrum, Planner
Robyn Koutrouliotis, Licensing Officer/Administrative Assistant
Attendees: Colleen Willard-Holt
Regrets: Emily Brown

CALL TO ORDER at 5:00 P.M.

LAND ACKNOWLEDGEMENT

Chair Patrick Merlihan read a land acknowledgement.

DISCLOSURE OF PECUNIARY INTEREST

None.

ADOPTION OF MINUTES

Moved by Hans Pottkamper
Seconded by Co-Chair Bonnie Bryant

That the minutes of the Heritage Committee meeting on April 13, 2022 be adopted as presented.
...Carried.

Heritage Webpage

Rae Ann Bauman, Executive Officer/Corporate Communications, provided the Committee with an overview of the draft Heritage landing page on the Township website. R. Bauman noted future content for the webpage can be sent to David Gundrum, Planner.

Moved by Co-Chair Bryant
Seconded by Pat Stortz

That the Heritage landing page on the Township website be approved as presented.

...Carried.

** R. Bauman left the meeting.*

Committee Vacancy

Chair Merlihan introduced prospective Committee member Colleen Willard-Holt.

Cultural Heritage Landscape (CHL) Study – 6 Covered Bridge Severance

D. Gundrum provided an overview of the Impact Review and requested formal comment from the Committee.

The Committee passed the following resolution:

Moved By Co-Chair Bryant
Seconded by H. Pottkamper

That CHL Study – 6 Covered Bridge Severance report be approved as presented.

...Carried.

William Thomas Tutte's House

The Committee discussed the historical significance of the residence of William Thomas (W.T.) Tutte, a codebreaker and mathematician who played an integral part in decryption efforts during World War II, at the dwelling on the subject property; D. Gundrum noted this information was not identified in the consultant's report.

The Committee passed the following resolution:

Moved By Co-Chair Bryant
Seconded by Kim Hodgson

Be it resolved that the Heritage Committee identifies that there is associative value with the individual noted, William Thomas Tutte, that there should be a regard for in evaluation by the Committee of Adjustment.

...Carried.

Updated Heritage Register and Candidate Properties

The Committee discussed updates to the Heritage Register; moving forward, Committee members will submit property information to D. Gundrum for inclusion on each meeting's agenda.

The Committee discussed assigning individual candidate properties to specific Committee members to undertake property research.

Action: The Committee requested D. Gundrum clarify the Heritage Register regarding the St. Jacobs Public School versus the St. Jacobs Library.

The Committee passed the following resolution:

Moved by Co-Chair Bryant
Seconded by P. Stortz

That the following properties be identified as candidates for heritage designation:

- i. 1302 Maryhill Road, Maryhill – Maryhill Inn Bed and Breakfast
- ii. 1303 Maryhill Road, Maryhill – Commercial Tavern
- iii. 12 St. Charles Street West, Maryhill – Frank Hotel/Frank House¹
- iv. 6 Covered Bridge Drive, West Montrose – William Thomas (W.T.) Tutte's House

...Carried.

¹ Staff to confirm location

Action: The Committee requested D. Gundrum provide the Committee with an updated copy of the Heritage Register as-per the newly identified candidates.

Bridge Project Updates

Peel Street Bridge Pedestrian Conversion

Chair Merlihan provided an overview of relevant discussion at the May 9 Committee of the Whole meeting and noted the recommendation was approved as presented.

Beitz Bridge (Greenhouse Road EA)

D. Gundrum noted there are no updates.

West Montrose Bridge

H. Pottkamper noted a citizen's meeting is expected to occur in the next two weeks.

Action: H. Pottkamper will circulate the meeting information to the Committee when finalized.

Heritage Plaques

D. Gundrum provided an update on the installation quotes received thus far; staff have begun new outreach efforts to relevant property owners, with installation proposed for Summer 2022.

Installation Ceremonies

The Committee discussed: holding installation ceremonies in September with Mayor Shantz in attendance; creating a formal program for the event; the potential impact on COVID-19-related Public Health recommendations for in-person events; and the option to record each ceremony with the intent to upload videos to the Heritage webpage.

Action: The Committee requested D. Gundrum determine the cost to retain a local photographer for events at twelve properties.

Covered Bridge Drive, West Montrose

H. Pottkamper noted the homeowners for the designated property on Covered Bridge drive have consented to having a plaque installed on the building, but prefer to either forgo a ceremony or ensure they are not present if one occurs. H. Pottkamper will liaise with the property owners where necessary.

Action: The Committee requested D. Gundrum liaise with H. Pottkamper to expedite the installation of this plaque.

OTHER BUSINESS

Regional Archives Presentation

Chair Merlihan noted Charlotte Woodley, Supervisor, Archives and Collections for the Region of Waterloo, will be give a presentation at the Committee's June 8 meeting.

ADJOURNMENT

Moved by H. Pottkamper
Seconded by Marg Drexler

That the meeting be adjourned to meet again on June 8, 2022.

...Carried.

Township of Woolwich Archival Resources

Charlotte Woodley
Supervisor, Archives & Collections
Region of Waterloo Museums & Archives



An introduction to the resources at the Region of Waterloo Archives

- Location of the Archives
- Resources available at the Archives
- How to access the Archives
- What is collected at the Archives
- Questions

Region of Waterloo Archives – 20 Weber St. E. Kitchener



Objectives of the Archives

- To **preserve** and **provide access** to the archival resources of the Regional Municipality of Waterloo, including the Township of Woolwich

Township of Woolwich Archives in 2007



Township of Woolwich Archives in 2022



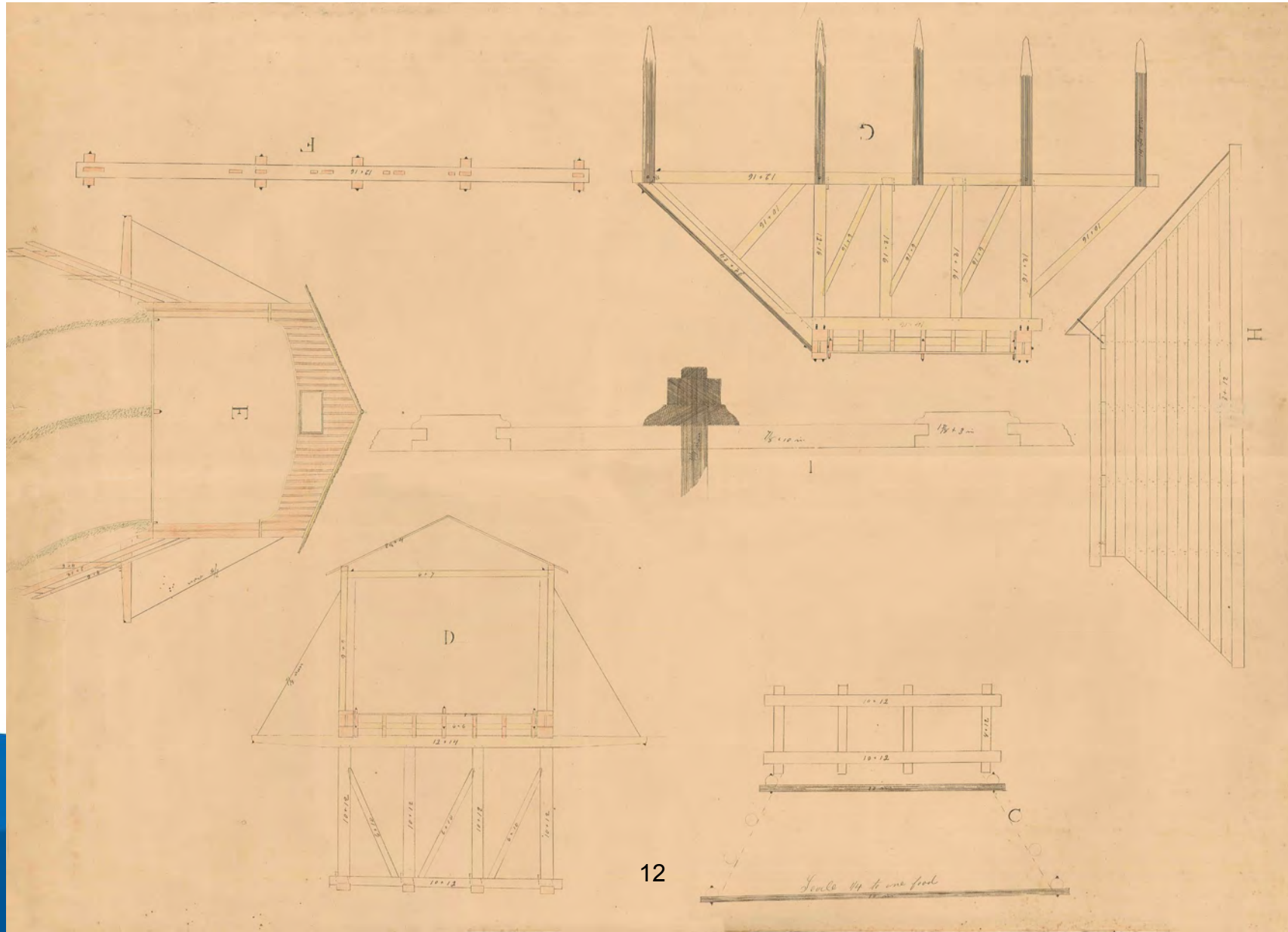
What are "archives"?

- Documentary heritage of permanent value
- Regardless of form or media
- Examples: photographs, architectural plans, websites, social media

Township Resources in the Archives

- Township of Woolwich corporate records, 1851-present
- Town of Elmira corporate records, 1886-1972
- Town of Elmira Police Department, 1934-1967, 1972, 1994
- Arthur Israel collection, 1916-2005
- Elmira Maple Syrup Festival collection, 1965-2019
- Elmira Public Library collection, 1888-2008
- Eddie Bearinger collection, 1892-2013
- Kissing Bridge Trailway Advisory Board collection, 1998-2004
- Roger Miller collection, 1850-2018
- Ken Seiling collection, 1882-2018
- Marvin C. Smith collection, 1850-1980
- St. Jacob's Library collection, 1933-1971


West Montrose Covered Bridge plans



Township of Woolwich website 2012

wayback.archive-it.org/3412/20121214140417/http://www.woolwich.ca/en/

You are viewing an archived web page, collected at the request of [Region of Waterloo Archives](#) using [Archive-It](#). This page was captured on 14:04:17 Dec 14, 2012, and is part of the [Township of Woolwich](#) collection. The information on this web page may be out of date. See [All versions](#) of this archived page. Found 0 archived media items out of 0 total on this page.





TOWNSHIP OF WOOLWICH

Home | Forms | Contact Us

Search

[A to Z Services](#)

[COUNCIL](#) | [TOWNSHIP SERVICES](#) | [TOURISM](#) | [ECONOMIC DEVELOPMENT](#) | [NEWS & EVENTS](#)



Welcome to Woolwich Township

The Township of Woolwich is an established, forward-thinking and growing municipality. Woolwich - the heartland of Waterloo Region - is a municipality that proudly remembers its past and confidently embraces its future.

We are proud to have an ever-expanding blend of businesses in our Township including agricultural, industrial, commercial and unique retail. [Learn More...](#)

Calendar

13


[Submit Your Event Online](#)

News & Events

Quicklinks

- [Bids & Tender Opportunities](#)
- [By-laws](#)
- [Careers / Volunteer Opportunities](#)
- [Ongoing Planning Items](#)
- [Recreation Program Registration](#)
- [Subscribe to our eNewsletter](#)

Marvin C. Smith collection

The Early History of 
JAKOBSTETTEL



Marvin C. Smith collection

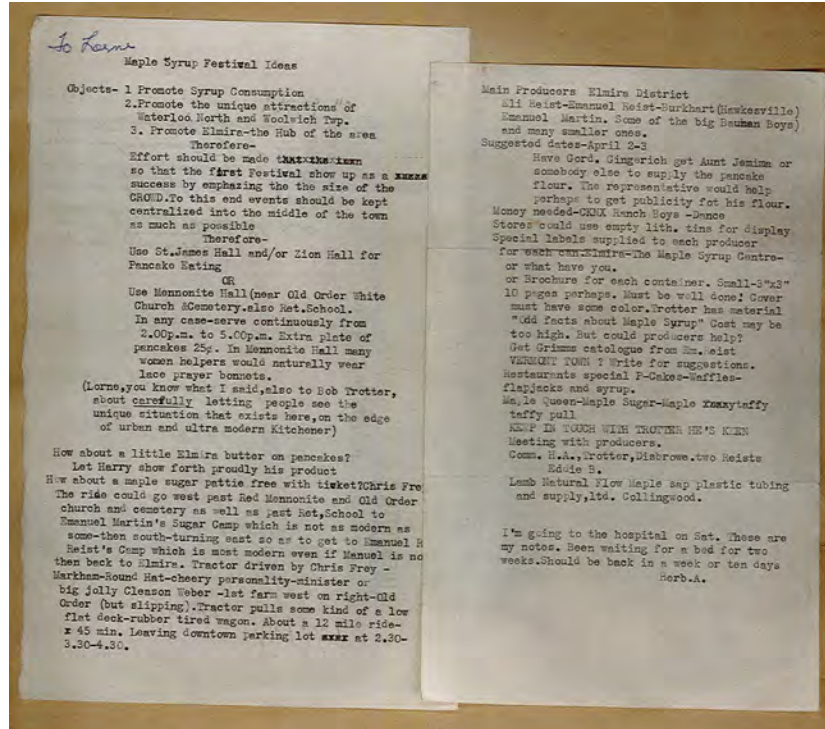


St. Jacobs Looking West

St. Jacobs circa 1905



Elmira Maple Syrup Festival collection



Town of Elmira Police



Elmira Fire Insurance Plans, 1923 and 1937



Ken Seiling collection



Enterprising Elmira collection



Roger Miller collection





SCHWEITZER HOTEL "TRAILS END"

CONESTOGO ONT.



SINGLE ARCH CEMENT BRIDGE, ELMIRA, ONT.

How to access the Township Archives

- Contact Charlotte Woodley
- cwoodley@regionofwaterloo.ca
- 226-750-1452
- By appointment only
- Monday to Friday 9:00-4:00
- Located at 20 Weber Street East, Kitchener

Who uses the Archives?

- Businesses
- Authors
- Residents
- Students
- Government

We are actively collecting archives

- Personal collections
- Corporate collections
- Photographs, maps, plans, correspondence, memorabilia, ephemera
- Please contact Charlotte Woodley regarding any potential donations, small or large

Contact the Region of Waterloo Archives

- Charlotte Woodley
- cwoodley@regionofwaterloo.ca
- 226-750-1452

Please forward questions to:

- Charlotte Woodley
Supervisor, Archives & Collections
Region of Waterloo Museums & Archives
- cwoodley@regionofwaterloo.ca
- 226-750-1452

Sept. 27/88: Council

Information

FILE:

LACAC

WHY DO WE DESIGNATE?

Things are changing around us so quickly these days, that it is difficult to keep track. Old buildings are being torn down, and are being replaced by new flashy ones. If this process continues unchecked, we will gradually lose touch with our heritage and our roots. Having a written history is good, and important, but it is also a bit intangible.

As we see these new buildings going up, if we were to take a closer look, we would realize that what is new is not necessarily better. We are living in the disposable age and our new buildings reflect this. Houses are not built to last more than twenty-five years, which can also be detected in the workmanship and later upkeep put into them. It used to be that when a family needed a house they either built one themselves or worked with a builder to build one just right for them. Today, contractors build entire neighbourhoods all at once, full of houses that are identical, and people buying the houses have to somehow adjust.

In response to this, LACAC (Local Architectural Conservation Advisory Committees) have been formed. The buildings we chose to designate are special; designation points them out as such. The owners of these buildings should never feel like they are alone. When a building is designated the LACAC is committed (as the community's representatives) to help the owners in any way possible, whether it be explaining further the details involved in the procedure, helping them get grants, or giving them information about the house's history if they wish to restore it.

We also feel that no one should be forced into anything they do not like. We will not proceed with designation unless the owner is fully aware of the consequences and is willing to accept them.

Designation recognizes the important buildings of our past and makes sure they will be around for a while longer.

EBEL HOUSE, 58 Glasgow St. N., Conestogo

The first family to have lived in this house was that of Wm. Perine, who took up residence shortly after it was built (circa 1859). The land on which it was built had been part of the German Company Tract dating from 1807 and had passed through several hands before being built on. His brother, Moses Perine, lived in it later and, on his death, it became his wife Sarah's. She sold various pieces of land which the Perine family had owned to Hy. Ebel and Geo. V. Foerster. In 1911 Foerster sold his share of the property to Hy. Ebel who in turn sold off various pieces keeping only the land on which the house stood. Hy. Ebel died in 1949 and his wife Freda inherited the property consisting of 97/100 of an acre. She later sold a small fraction and was left with only 71/100. Mrs. Ebel died in 1960 and her two daughters own the house today. Mr. Perine was a flax dresser. Mr. Ebel owned the flax mill.

The verandah is not original. The original one had lattice work similar to that on the pumphouse. Behind the clapboard, bricks run up to the second storey windows. The trees are as old as the house.

West side windows on the first storey are slightly larger than those found on the second storey.

The north side has winter (65-70 years old) and summer kitchens - red brick painted white.

Storage shed is red brick painted white, constructed at the same time as the main kitchen (65-70 years old).



An agency of the Government of Ontario



Un organisme du gouvernement de l'Ontario

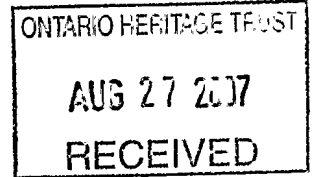
This document was retrieved from the Ontario Heritage Act e-Register, which is accessible through the website of the Ontario Heritage Trust at **www.heritagetrust.on.ca**.

Ce document est tiré du registre électronique, tenu aux fins de la *Loi sur le patrimoine de l'Ontario*, accessible à partir du site Web de la Fiducie du patrimoine ontarien sur **www.heritagetrust.on.ca**.



THE TOWNSHIP OF
WOOLWICH
BOX 158, 69 ARTHUR STREET SOUTH
ELMIRA, ONTARIO N3B 2Z6
TEL. (519) 669-1647 / 664-2613
FAX (519) 669-1820
www.township.woolwich.on.ca

45



NOTICE OF THE PASSING OF A HERITAGE BY-LAW

TAKE NOTICE THAT at the regular Council meeting held on August 14, 2007 at 7:00 p.m. Council passed By-law 60-2007, a by-law to officially designate the lands known locally as the West Montrose Covered Bridge as a property of Cultural Heritage, Value or Interest under Section 29, Part IV of the Ontario Heritage Act. Notice of the passing of this by-law will be sent to the Ontario Heritage Trust and registered on title to the subject lands.

Further information relating to this property and designation can be viewed at the Clerk's Office during regular business hours, Monday to Friday, 9am to 5pm.

The by-law is attached for your information

Dated this 20th day of August, 2007.

Christine Broughton, Clerk
Township of Woolwich

TOWNSHIP OF WOOLWICH

BY-LAW NUMBER 60-2007

A by-law to designate the West Montrose Covered Bridge, in the Township of Woolwich, in the Regional Municipality of Waterloo, to be of cultural heritage value or interest pursuant to the provisions of section 29 of the *Ontario Heritage Act*, R.S.O. 1990, chapter O.18, as amended

WHEREAS section 29 of the *Ontario Heritage Act*, R.S.O. 1990, Chapter O.18, as amended, authorizes the council of a municipality to enact by-laws to designate real property within the municipality, including all the buildings and structures thereon, to be of cultural heritage value or interest;

AND WHEREAS the Council of the Township of Woolwich has caused to be served on the owner of the property known municipally as the West Montrose Covered Bridge in the Township of Woolwich, and upon the Ontario Heritage Trust, a Notice of Intention to Designate as being of cultural heritage value or interest that part of the property more particularly described in Schedule A attached hereto and has caused such Notice of Intention to be published in the Saturday June 2, 2007 edition of the Observer, a newspaper having general circulation in the Township of Woolwich;

AND WHEREAS no notice of objection to the proposed designation has been served on the Clerk of the municipality;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOOLWICH ENACTS AS FOLLOWS:

1. That the property known as the West Montrose Covered Bridge having the legal description set out in Schedule A (the "Property"), is hereby designated as being of cultural heritage value or interest pursuant to section 29 of the *Ontario Heritage Act*.
2. The Clerk shall cause a copy of this by-law to be registered against the Property in the proper land registry office.
3. The Clerk shall cause a copy of this by-law to be served upon the owner of the Property and upon the Ontario Heritage Trust and to cause a notice of this by-law to be published in a newspaper having general circulation in the Township of Woolwich as required by the Ontario Heritage Act.
4. Nothing in this By-law, including the statement of cultural heritage value and the description of heritage attributes, shall be construed so as to require the owner of the Property to make application for consent to make an alteration to the West Montrose Covered Bridge from time to time in the nature of:
 - (a) Minor maintenance and repair work including, without limitation, pothole patching, deck washing, bridge joint maintenance and graffiti removal; or
 - (b) Emergency repair work as determined to be reasonably necessary by, and in the sole discretion of, the Property owner.

5. Nothing in this By-law, including the extent and description of the designation, the statement of cultural heritage value and the description of heritage attributes, shall be construed so as to require the owner of the Property to make application for consent to make an alteration to the West Montrose Covered Bridge prior to the owner undertaking any alteration to the West Montrose Covered Bridge required in order to comply with all applicable requirements at law, including but not limited to the Canadian Highway Bridge Design Code, as determined to be reasonably necessary by, and in the sole discretion of, the Property owner from time to time.
6. Only those alterations described in sections 4 and 5 of this By-law that will not affect the cultural heritage value or interest and the heritage attributes of the West Montrose Covered Bridge described in Schedule 'A' are permitted under sections 4 and 5.

PASSED this 14th day of August, 2007



Mayor



Clerk

Schedule A
The West Montrose Covered Bridge

Legal Description of the Property

Part Lot 71, part of the Grand River, identified as the West Montrose Covered Bridge on the sketch attached as Schedule B to By-law 60-2007 known municipally as West Montrose Covered Bridge, Township of Woolwich, Regional Municipality of Waterloo.

Description of Property

The West Montrose Covered Bridge is a late 19th century covered wooden bridge that spans the Grand River in the rural village of West Montrose. Connecting Hill Street, Covered Bridge Drive and Rivers Edge Drive, the bridge is just over 200 feet in length and covered with red-painted wood paneling and a gable roof.

Statement of Cultural Heritage Value or Interest

The West Montrose Covered Bridge is the only remaining covered bridge in Ontario and the second oldest surviving bridge in the Region of Waterloo. It was designed by a local contractor, John Bear, who, with his brother Benjamin, constructed the bridge in 1881 as a replacement for an earlier open bridge at the same location. Originally, the bridge was constructed solely of wood. Over the course of more than a century, a number of improvements have been necessary to maintain the function and integrity of the bridge. The bridge materials today are a mix of wood, stone, asphalt, concrete and steel, representing not only the evolution of bridge technology but also the stewardship of the township, the region and the province. While the materials have been altered, however, the original form of the bridge designed by John Bear has been largely maintained.

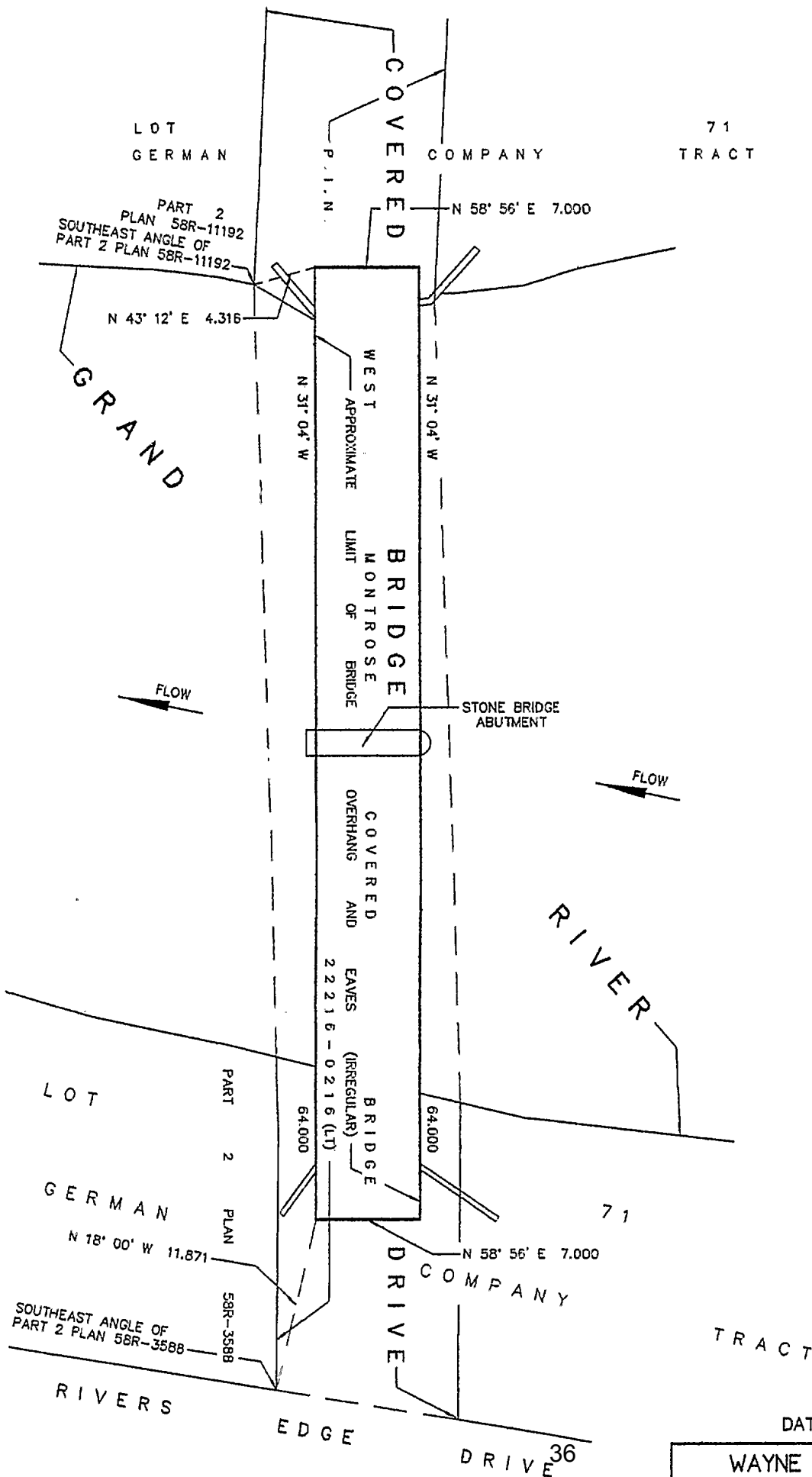
The 'Kissing Bridge', as it was appropriately nicknamed due to the intimacy and privacy that the covered bridge offered its travelers, is an iconic structure. It is a prominent and recognizable feature in arguably one of the most picturesque landscapes in Ontario. It is also representative of the early history of Woolwich Township and of an earlier time in the village.

Description of Heritage Attributes

Attributes that contribute to the cultural heritage value of the bridge and which should be retained include:

- the original location of the bridge in the Village of West Montrose spanning the Grand River
- the original dimensions of the bridge, 208 feet in length and 17 feet wide
- the original truss configuration, a hybrid Queen Post – Howe timber configuration, reinforced by a recycled 1944 Bailey steel truss structure
- the central pier
- the wood exterior sheathing and interior paneling, punctuated by louvered window openings
- the shingled gable roof
- the system of illumination by decorative electric interior lamps
- views to and into the bridge from the north and south banks of the Grand River

THE COVERED BRIDGE OVER THE GRAND RIVER AT WEST MONTROSE
IN THE TOWNSHIP OF WOOLWICH REGIONAL MUNICIPALITY OF WATERLOO



SCALE RATIO 1:400
METRIC

DATED AUGUST 3, 2007

WAYNE D. TURPEL SURVEYING LIMITED
ELMIRA TELEPHONE (519) 669-5070