

Township of Woolwich Heritage Committee Minutes

May 11, 2022
Virtual – Zoom Meeting
From 5:00 to 5:44 p.m.

Meeting Chair: Councillor Patrick Merlihan (Chair)
Attended: Bonnie Bryant (Co-Chair)
Hans Pottkamper
Kim Hodgson
Marg Drexler
Pat Stortz
Staff Present: Rae Ann Bauman, Executive Officer/Corporate Communications*
David Gundrum, Planner
Robyn Koutrouliotis, Licensing Officer/Administrative Assistant
Attendees: Colleen Willard-Holt
Regrets: Emily Brown

CALL TO ORDER at 5:00 P.M.

LAND ACKNOWLEDGEMENT

Chair Patrick Merlihan read a land acknowledgement.

DISCLOSURE OF PECUNIARY INTEREST

None.

ADOPTION OF MINUTES

Moved by Hans Pottkamper
Seconded by Co-Chair Bonnie Bryant

That the minutes of the Heritage Committee meeting on April 13, 2022 be adopted as presented.
...Carried.

Heritage Webpage

Rae Ann Bauman, Executive Officer/Corporate Communications, provided the Committee with an overview of the draft Heritage landing page on the Township website. R. Bauman noted future content for the webpage can be sent to David Gundrum, Planner.

Moved by Co-Chair Bryant
Seconded by Pat Stortz

That the Heritage landing page on the Township website be approved as presented.

...Carried.

** R. Bauman left the meeting.*

Committee Vacancy

Chair Merlihan introduced prospective Committee member Colleen Willard-Holt.

Cultural Heritage Landscape (CHL) Study – 6 Covered Bridge Severance

D. Gundrum provided an overview of the Impact Review and requested formal comment from the Committee.

The Committee passed the following resolution:

Moved By Co-Chair Bryant
Seconded by H. Pottkamper

That CHL Study – 6 Covered Bridge Severance report be approved as presented.

...Carried.

William Thomas Tutte's House

The Committee discussed the historical significance of the residence of William Thomas (W.T.) Tutte, a codebreaker and mathematician who played an integral part in decryption efforts during World War II, at the dwelling on the subject property; D. Gundrum noted this information was not identified in the consultant's report.

The Committee passed the following resolution:

Moved By Co-Chair Bryant
Seconded by Kim Hodgson

Be it resolved that the Heritage Committee identifies that there is associative value with the individual noted, William Thomas Tutte, that there should be a regard for in evaluation by the Committee of Adjustment.

...Carried.

Updated Heritage Register and Candidate Properties

The Committee discussed updates to the Heritage Register; moving forward, Committee members will submit property information to D. Gundrum for inclusion on each meeting's agenda.

The Committee discussed assigning individual candidate properties to specific Committee members to undertake property research.

Action: The Committee requested D. Gundrum clarify the Heritage Register regarding the St. Jacobs Public School versus the St. Jacobs Library.

The Committee passed the following resolution:

Moved by Co-Chair Bryant
Seconded by P. Stortz

That the following properties be identified as candidates for heritage designation:

- i. 1302 Maryhill Road, Maryhill – Maryhill Inn Bed and Breakfast
- ii. 1303 Maryhill Road, Maryhill – Commercial Tavern
- iii. 12 St. Charles Street West, Maryhill – Frank Hotel/Frank House¹
- iv. 6 Covered Bridge Drive, West Montrose – William Thomas (W.T.) Tutte's House

...Carried.

¹ Staff to confirm location

Action: The Committee requested D. Gundrum provide the Committee with an updated copy of the Heritage Register as-per the newly identified candidates.

Bridge Project Updates

Peel Street Bridge Pedestrian Conversion

Chair Merlihan provided an overview of relevant discussion at the May 9 Committee of the Whole meeting and noted the recommendation was approved as presented.

Beitz Bridge (Greenhouse Road EA)

D. Gundrum noted there are no updates.

West Montrose Bridge

H. Pottkamper noted a citizen's meeting is expected to occur in the next two weeks.

Action: H. Pottkamper will circulate the meeting information to the Committee when finalized.

Heritage Plaques

D. Gundrum provided an update on the installation quotes received thus far; staff have begun new outreach efforts to relevant property owners, with installation proposed for Summer 2022.

Installation Ceremonies

The Committee discussed: holding installation ceremonies in September with Mayor Shantz in attendance; creating a formal program for the event; the potential impact on COVID-19-related Public Health recommendations for in-person events; and the option to record each ceremony with the intent to upload videos to the Heritage webpage.

Action: The Committee requested D. Gundrum determine the cost to retain a local photographer for events at twelve properties.

Covered Bridge Drive, West Montrose

H. Pottkamper noted the homeowners for the designated property on Covered Bridge drive have consented to having a plaque installed on the building, but prefer to either forgo a ceremony or ensure they are not present if one occurs. H. Pottkamper will liaise with the property owners where necessary.

Action: The Committee requested D. Gundrum liaise with H. Pottkamper to expedite the installation of this plaque.

OTHER BUSINESS

Regional Archives Presentation

Chair Merlihan noted Charlotte Woodley, Supervisor, Archives and Collections for the Region of Waterloo, will be give a presentation at the Committee's June 8 meeting.

ADJOURNMENT

Moved by H. Pottkamper
Seconded by Marg Drexler

That the meeting be adjourned to meet again on June 8, 2022.

...Carried.