

## Township of Woolwich Heritage Committee Minutes

Wednesday – October 14, 2020 – 5:00 pm

Zoom Meeting

Attendance: Bonnie Bryant, Hans Pottkamper, Laurie Breed, Terry Rohr, Jeremy Vink (Staff)

Absent: Marg Drexler, David Voogd

Call to order

Disclosure of Pecuniary Interest: None

### Approval of Minutes

Motioned by Hans, Seconded by Terry that the March 11, 2020 and July 23, 2020 minutes be approved as written. Motion was carried.

### Matters arising from the minutes (items not on the agenda)

Jeremy will look into the status of the items that Raj was to work on (draft a letter to private residents for plaques, research on tax incentives, and inventory).

### St. Boniface Church

Church/cemetery in Maryhill designation

Jeremy noted that we need a number of details and research to be done on the history, pictures, people etc. to pull together a recommendation and a designation.

Inventory list. Jeremy will look into the creating a list.

### Updates

Recommendation – Council January 21<sup>st</sup>

No updates.

Ghost Community Signage

On hold for now. It will be discussed at Regional Heritage meeting to coordinate a design for across the Regional.

CHL Signage

Laurie had previously circulated the proposed signage for review. Hans noted it should include a map with boundary. Laurie will make the change. It is proposed to place the sign in Letson Park, beside the historic plaque from the Region. Community and Recreation department will need to approve the sign and the location, and it will require a sign permit. The Committee will need to determine the design of the sign and it will come the Committee's budget. Laurie will work out a design so we can proceed to the next steps of approvals and costing.

Heritage Plaques

Hans has arranged for the two plaques in West Montrose to be installed. Terry has approval from the owner of the old Township Hall in Conestogo. Given COVID, will not be able the installation an event. It was decided to have them installed and take some pictures to submit to the paper to bring publicity.

## New Business

Budget and Work Plan

2021 project items and estimated costs were discussed.

CHL Sign - \$3500

Inventory - \$0

Mounting of existing plaques, designation of the Church (copying and plaques) \$500

A presentation of the same will be made to Council on November 24.

Inventory

Need the inventory sheets so they can start work. Bonnie will reach out to try get a copy of Kitchener's inventory form.

Cultural Heritage Analysis for 1805 Sawmill Road (Zone Change Application 8/2020 – Conestogo Mill Inc.) The report was provided for the Committee to review. Next meeting the Committee should provide formal comments that can then be passed on to the applicant.

## Adjourn

Motioned by Laurie Seconded by Terry that the meeting be adjourned until November 11, 2020. Carried