

Township of Woolwich Heritage Committee Minutes

June 8, 2022
Virtual – Zoom Meeting
From 5:00 to 6:27 p.m.

Meeting Chair: Councillor Patrick Merlihan (Chair)

Attended: Bonnie Bryant (Co-Chair)
Colleen Willard-Holt
Hans Pottkamper
Kim Hodgson*
Marg Drexler*
Pat Stortz

Staff Present: David Gundrum, Planner
Robyn Koutrouliotis, Licensing Officer/Administrative Assistant

Attendees: Charlotte Woodley, Region of Waterloo*
Sam Sabean

Delegates: Dick Kappeler*

Regrets: Emily Brown

CALL TO ORDER at 5:02 P.M.

LAND ACKNOWLEDGEMENT

Chair Patrick Merlihan read a land acknowledgement.

DISCLOSURE OF PECUNIARY INTEREST

None.

ADOPTION OF MINUTES

Moved by Co-Chair Bonnie Bryant
Seconded by Hans Pottkamper

That the minutes of the Heritage Committee meeting on May 11, 2022 be adopted as presented.

...Carried.

NEW BUSINESS

** Marg Drexler, Kim Hodgson, and Charlotte Woodley entered the meeting.*

Regional Archives Presentation

Charlotte Woodley, Supervisor, Archives and Collections, provided an overview of the Region of Waterloo Museums and Archives' resources and partnership with the Township. C. Woodley noted Archives staff are seeking personal and corporate collections, photographs, maps, plans, correspondence, memorabilia, and other ephemera. C. Woodley noted physical records are digitized on request.

** C. Woodley left the meeting.*

58 Glasgow Street North (Ebel House) Demolition Permit

David Gundrum, Planner, provided background on the demolition permit application for the residential structure at 58 Glasgow Street North in Conestogo. D. Gundrum noted the property is listed as a candidate for heritage designation with no current protections under the Heritage Act.

The Committee discussed the associated value identified in the 1983 Local Architectural Conservation Advisory Committee (LACAC) summary for the property and considered the benefits of requiring a Cultural Heritage Assessment (CHA). The Committee discussed undertaking property research, identifying heritage attributes, third-party professional review, and formal recommendation to Council.

Action: The Committee requested D. Gundrum liaise with Planning Services staff to determine how the item will be presented at the June 27 Council meeting.

Action: The Committee requested D. Gundrum provide an update when the presentation format is determined.

Delegate: Dick Kappeler

** Dick Kappeler entered the meeting.*

Delegate Dick Kappeler noted he is acting on behalf the property owner. D. Kappeler provided background on the property, described features of the residential structure, and cited property standards and health and safety concerns as the impetus for the demolition request. The Committee was invited to conduct a site visit to assess heritage value. D. Kappeler noted he was not made aware that the property was identified as a candidate for heritage designation when the property was purchased.

Action: The Committee requested Robyn Koutrouliotis, Licensing Officer/Administrative Assistant, coordinate a site visit to the property with D. Kappeler and relevant Committee members.

Action: The Committee requested R. Koutrouliotis schedule a Special Committee Meeting following the site visit.

The Committee passed the following resolution:

Moved by H. Pottkamper

Seconded by Co-Chair Bryant

That, considering the demolition permit application received for the residential structure at 58 Glasgow Street North, Conestogo:

- the property owner provide the Township with a Cultural Heritage Impact Assessment, at the expense of the property owner, to determine the extent of the property's heritage value, pending the site visit; and
- the Council of the Township of Woolwich endorse the recommendation of the Heritage Committee to require a Cultural Heritage Impact Assessment, at the expense of the property owner, to determine the extent of heritage value, prior to Council's consideration of the demolition permit application if so desired, pending the site visit.

...Carried.

** D. Kappeler left the meeting.*

Bridge Project Updates

West Montrose Bridge

D. Gundrum provided the Committee with an update on the Region's public consultation process for the West Montrose Covered Bridge project and outlined the proposed timeline. D. Gundrum noted the Region's second online public information centre is available until July 4, 2022. The Committee discussed providing feedback as individuals, to be followed by formal comment at a future meeting.

The Committee discussed considerations relating to wooden bridge design, Bailey Bridge trusses, wainscotting, load capacity, retaining the historic nature of the bridge, tourism, and vehicle height restriction. The Committee discussed necessary amendments to the current designation by-law.

Co-Chair Bryant noted there will be further discussion at the June 9 meeting of the Region's Heritage Planning Advisory Committee.

Action: Committee members have the option to provide feedback on the proposed design options via the Region's online public information centre until July 4, 2022.

Action: The Committee requested Co-Chair Bryant provide an update offline following the Heritage Planning Advisory Committee meeting.

Action: The Committee requested R. Koutrouliotis schedule a Special Meeting of the Committee following the closure of the Region's online public information centre.

Action: The Committee requested D. Gundrum liaise with Regional staff to coordinate attendance at a Special Meeting of the Committee to speak to the project.

Action: The Committee agreed to provide formal comment on the project at a later date.

Heritage Plaques

D. Gundrum provided an update on the plaque installation timeline for the Bristow Inn, Albright House, and the former United Church in Conestogo. The Committee agreed to delay installation ceremonies until September.

Action: The Committee requested D. Gundrum liaise with the plaque installer to determine installation dates.

Action: The Committee requested D. Gundrum provide an update on the St. Boniface plaque at the next meeting.

Attendee: Sam Sabean

Chair Merlihan introduced prospective member Sam Sabean to the Committee. D. Gundrum provided an overview of the membership application process.

Action: The Committee requested D. Gundrum provide S. Sabean with the Committee's Terms of Reference and membership application information.

OTHER BUSINESS

None.

ADJOURNMENT

Moved by Kim Hodgson

Seconded by H. Pottkamper

That the meeting be adjourned to meet again on September 14, 2022.

...Carried.