

Township of Woolwich

Heritage Committee Minutes

November 10, 2021 meeting

Virtual – Zoom Meeting

From 5:00 to 5:55 p.m.

Meeting Chair: Councilor Pat Merlihan

Attended: Bonnie Bryant
Pat Stortz
Marg Drexler

Staff Present: David Gundrum, Planner
Jeff Smith, Clerk

Item 1 - Call to Order at 5:15 p.m.

Item 2 – Disclosure of Pecuniary Interest:

None

Item 3 – Adoption of Minutes of previous meeting of October 13, 2021

The committee had no concerns with the minutes.

Moved by Bonnie Bryant

Seconded by Marg Drexler

That the minutes of the Heritage Committee meeting on October 13, 2021 be adopted.

...Carried.

Item 4 – Township Heritage Story Map online viewer

The Committee provided general comments that they were very pleased with the Story Map online viewer and wish to see it posted soon for the general public to have access. Mr. Gundrum will re-send link for further internal review by the Committee and staff will then aim to have it available online for the general public by end of November 2021. Request that the map viewer also include the write-ups for Ghost Communities with photographs.

Item 5 – West Montrose Bridge restoration update

Member Bonnie Bryant shared feedback from the Bridgekeepers indicating that they had concerns regarding preservation of an older oak tree in vicinity of the bridge and that they wish to see the bridge deck restored with timbers rather than steel to maintain historical authenticity. Mr. Gundrum advised that the Region has retained a professional planning consultant to complete a Heritage Impact Assessment (HIA) and the Committee members suggested this would be the best way to provide input once the HIA is made available.

Item 6 – Ministry training session update

Mr. Gundrum advised that he has been in touch with a senior planner at the Ministry of Heritage, Sport, Tourism and Culture Industries (MHSTCI) to confirm a training date in December or January. The Committee suggested that January would be preferred timing for training. Mr. Gundrum will convey the preferred timing to Ministry staff and notify the Committee once confirmed.

Item 7 – Sign plaque installations update

Mr. Gundrum advised he is trying to confirm a date for plaque installation planned for this year at 1790 Sawmill Road in Conestogo and will notify the Committee once a date has been confirmed.

The Committee discussed the design of the heritage certificate and most preferred the landscape option. The Committee requested certificates be printed on certificate paper and be provided with a Township folder and an historic photo of the building.

Action: Mr. Smith to send Pat Stortz the high-quality Township logo.

Action: Pat Stortz to send Mr. Gundrum the final certificates for printing.

Item 8 – Work plan and budget for 2022 Council approval

The Committee reviewed the work plan and budget and confirmed it was appropriate. The Committee intends to spend all funds allocated to it in 2022 and suggested the Ghost Community signage could be done early in the year.

The Committee requested some clarification around the plan for the Glasgow Street Bridge, including use by buggies and timing. Mr. Gundrum to follow-up with Township staff concerning these plans and traffic flows for buggies.

Action: the Committee requested Mr. Gundrum create a 2022 Meeting Schedule maintaining Wednesday evenings (5PM start) as the preferred days.

Motion to Adjourn

Moved by Pat Stortz

Seconded by Marg Drexler

That the meeting be adjourned.

...Carried