



## HERITAGE COMMITTEE MEETING

November 9, 2022

5:00 p.m. - 6:00 p.m.

Video Conference - Internal

### Zoom Meeting Access Details

#### Meeting Link

Meeting ID: 812 1735 1084

Passcode: 729522

Toll-Free: 855-703-8985

### Pages

#### 1. LAND ACKNOWLEDGEMENT

The land on which we meet has been here from time immemorial. People have inhabited southern Ontario for about 10,000 years and we acknowledge the Neutral people also called Attawandaron, Anishnaabe, and Haudenosaunee people who lived here when settlers arrived and who share this land with us. May we together learn to care for and respect each other, our flora and fauna, and the land we inhabit together.

#### 2. CALL TO ORDER

#### 3. DISCLOSURE OF PECUNIARY INTEREST

#### 4. ADOPTION OF MINUTES

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#### 5. OUTSTANDING ACTIVITY LIST as of November 4, 2022

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#### 6. NEW BUSINESS

6.1. 2023 Committee Recruitment

6.2. Ghost Community Map Viewer and Research

6.3. Heritage Registry Report

#### 7. OTHER BUSINESS

#### 8. ADJOURNMENT

#### 9. NEXT MEETING

*Date pending approval of the 2023 Council Meeting Schedule*

# Township of Woolwich Heritage Committee Minutes

October 5, 2022  
Virtual – Zoom Meeting  
From 5:00 to 5:22 p.m.

Meeting Chair: Councillor Patrick Merlihan (Chair)  
Attended: Bonnie Bryant (Co-Chair)  
Colleen Willard-Holt  
Karen Cummings\*  
Kim Hodgson  
Marg Drexler  
Martin England  
Pat Stortz  
Staff Present: David Gundrum, Planner  
Robyn Koutrouliotis, Licensing Officer/Administrative Assistant  
Regrets: Hans Pottkamper

## **CALL TO ORDER at 5:00 P.M.**

## **LAND ACKNOWLEDGEMENT**

Chair Patrick Merlihan read a land acknowledgement.

## **DISCLOSURE OF PECUNIARY INTEREST**

None.

## **ADOPTION OF MINUTES**

Moved by Marg Drexler

Seconded by Co-Chair Bonnie Bryant

That the minutes of September 14, 2022 be adopted as presented:

...Carried.

## **OUTSTANDING ACTIVITY LIST as of September 29, 2022**

The Committee reviewed the Outstanding Activity List.

### Heritage Plaques

David Gundrum, Planner, provided an update on the responses received from remaining property owners; one resident declined the installation of an updated plaque.

## **NEW BUSINESS**

### 2023 Committee Recruitment Process

D. Gundrum provided an update on the committee recruitment process for the 2022-2026 term.

*\* Karen Cummings entered the meeting*

### Ghost Communities in Woolwich Township

Colleen Willard-Holt provided an update on the Ghost Signage project. The Committee discussed sign content.

The Committee agreed to move forward with name-based signage with a quick response (QR) code linking to more information for each confirmed ghost community. The Committee discussed research resources including the Regional Museum, the Maryhill Historical Society, and the Region of Waterloo Archives.

D. Gundrum noted the information on the Historic Place Names map, included in the agenda package, can be incorporated as a separate section in the online Heritage Map Viewer. Images and heritage information can be added to each entry as they become available.

**Action:** The Committee requested D. Gundrum identify the processes by which to initiate installation of the ghost signage on and/or near Township and Regional roads.

**Action:** The Committee requested D. Gundrum update the Outstanding Activity List to reflect the addition of the Historic Place Names map information to the online Heritage Map Viewer.

**Action:** D. Gundrum will liaise with Lisa Atkinson, GIS Technician, to coordinate the addition of historic place names and relevant information to the Heritage Map Viewer.

### Final Discussion: 2023 Budget

The Committee agreed to propose an increased budget for the Ghost Signage project for completion in 2023.

**Action:** The Committee requested D. Gundrum acquire an updated quote from the Regional sign shop for signage and installation.

### **OTHER BUSINESS**

#### New Committee Member: Karen Cummings

The Committee welcomed new member Karen Cummings.

#### Committee Resignation: Pat Storz

The Committee thanked Pat Storz for her service with the Committee.

### **ADJOURNMENT**

Moved by K. Cummings

Seconded by P. Storz

That the meeting be adjourned to meet again on November 9, 2022.

...Carried.

**Woolwich Heritage Committee - Outstanding Activity List as of November 04, 2022**

Task	Requirements	Timeline	Member/Staff Assigned
<b>Heritage Registry Report</b>	-provide report on current Heritage Registry to Township Council along with request by Heritage Committee for properties that should be considered candidates for potential future designation and further research.	-report to be presented to Council at next available meeting date (December 2023).	D. Gundrum
<b>Heritage Walking/Driving Tours</b>	-include economic development elements as part of walking/driving tours. -connect with Jenna Morris about Ec. Dev. promotions that could interface with Heritage. -contact Thomas van der Hoff concerning request to reinstall public seating in Township parks.	-assigned at Sept. 14-22 meeting.	P. Merlihan (park seating installations)
<b>Ghost Community Signage</b>	-confirm sign template and draft content. -confirm costs and order signs. -arrange for installations.	-assigned at Sept. 14-22 meeting.	P. Merlihan (template)  K. Hodgson/C. Willard-Holt (sign wording)  D. Gundrum (costing)
<b>Heritage Plaques</b>	-installation of remaining for private properties (4 remaining). -installation of remaining plaques for municipal properties (2 remaining).	-letters delivered by staff Sept. 28-22 to private property owners, 2 owners have responded. -target installation of remaining plaques by end of 2022.	D. Gundrum
<b>Greenhouse Road Bridge plaque</b>	-finalize wording for commemorative plaque.	-action assigned at Sept. 14-22 meeting.	K. Hodgson
<b>St. Boniface replacement plaque</b>	-order plaque and arrange installation.	-plaque ordered Aug. 19-22. -delivery and installation pending.	P. Merlihan