



**Township of Woolwich
Heritage Committee
Agenda**

**February 21, 2024
5:00 p.m. - 6:00 p.m.
Council Chambers**

Chair: Councillor Bonnie Bryant

Access Details

Meeting Link

Meeting ID: 894 4250 8289

Passcode: 068142

Toll-Free: 855-703-8985

Pages

1. Land Acknowledgement

The land on which we meet has been here from time immemorial. People have inhabited southern Ontario for about 10,000 years and we acknowledge the Neutral people also called Attawandaron, Anishinaabe, and Haudenosaunee Peoples who lived here when settlers arrived and who share this land with us. May we together learn to care for and respect each other, our flora and fauna, and the land we inhabit together.

2. Call to Order

3. Disclosure of Pecuniary Interest

4. Adoption of Minutes

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5. Revisit Action items from Last Meeting

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6. List of Qualities That Make Buildings Historical and Culturally Significant

7. Bill 23, More Homes Built Faster Act - Related Updates

7.1 What's Happening With all the Non-Designated Heritage Properties in Ontario?

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7.2 Urgent Action Needed - Municipal Heritage Registry Review

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8. Prioritizing Work Plan

9. Creating Sub Work Groups with Subject Matter Experts

10. Sale of Old St. Boniface School Property
 - 10.1 Fate of Designated Section of the Property
11. Brochure & List of Community Designations & Descriptions
12. Reclaimed Materials
 - 12.1 Old Winterbourne School House Timbers
 - 12.2 West Montrose Bridge
13. Other Business
14. Items for the Next Agenda
15. Adjournment

Township of Woolwich Heritage Committee Minutes

January 10, 2024
5:00 p.m. – 6:05 p.m.
Video Conference
Hosted in Virtually
24 Church Street West, Elmira

Meeting Chair: *Councillor Bonnie Bryant, Chair*

Attended: *Colleen Willard-Holt, Co-Chair*
Karen Cummings
Katy Boose
Kim Hodgson
Dianna Weltz
Natalia Smiarowski
Terry Bowman

Staff Present: Stacey Bruce, Committee Support Specialist
Alex Smyth, Deputy Clerk

Regrets: Sherwin Meloney, Planner
Marg Drexler

Italics indicates a Remote participant

Land Acknowledgement

Chair Councillor Bonnie Bryant read a land acknowledgement.

Call to Order at 5:00 P.M.

Disclosure of Pecuniary Interest

None.

New Members

All members introduced themselves.

Adoption of Minutes

Moved by Kathryn Boose
Seconded by Karen Cummings

Adoption of the Minutes for November 8, 2023.

...Carried.

New Business

Appointment of 2024 Chair and Co-Chair

Moved by Co-Chair Colleen Willard-Holt
Seconded by Kim Hodgson

That the Heritage Committee appoint Councillor Bonnie Bryant as Committee Chair for the duration of the 2024 term.

...Carried.

Moved by Chair Councillor Bonnie Bryant
Seconded by Terry Bowman

That the Heritage Committee appoint Colleen Willard-Holt as Committee Co-Chair for the duration of the 2024 term.

...Carried.

2024 Heritage Committee Meeting Schedule

Committee members discussed the new rotation.

The Committee will meet fully hybrid in person and virtually on the second Wednesday of every month, except in February, when they will meet on February 21, 2024.

Outstanding Activity List

Work Plan Objectives

The committee discussed feedback on their high level work plan that was presented to Council and their request for funds. Chair Councillor Bryant noted the \$4000 budget was approved by Council to be fully ratified through the 2024 budget process.

The Committee reviewed the workplan and noted the need to prioritize the list in order to accomplish the work.

ACTION: Kim Hodgson to send the 2024 workplan to Stacey Bruce

ACTION: S. Bruce to distribute the 2024 workplan to the new members.

The committee confirmed the budget for the year.

The Committee discussed brochures, video tours, the need to set achievable goals, and their target market. The committee discussed reasons for brochures and videos including tourism, and information for the public.

The committee discussed the expenditures for 2023, the work done in 2023 by the committee, whether there is any current plaquing on 2 William Street in Elmira, and whether 2 William Street is designated or not.

The committee discussed the mandate of the committee and reviewed their Terms of Reference. Chair Councillor Bryant clarified the designation process with support of staff.

Time was provided for attendees to discuss items not on the agenda around whether the committee has been asked to provide comments on heritage aspects, the current state and responsibility of the West Montrose Bridge and the Region's plans of it's rehabilitation and confirmed the bridge has been classified as heritage. The Committee further discussed the Township's designation on the bridge and clarified the process of the Region of Waterloo's request to change the heritage designation of the bridge.

The committee continued to review the Terms of Reference and noted that the working plan aligns with the committee's mandate.

The committee discussed plaquing initiatives for 2024, errors on the website regarding, whether the Elmira High School is designated as heritage and the need for it to be designated.

Committee discussed quotes and costs for brochures, connecting with EDSS for partnerships for digital or historical help on the video, the need to start with a list of properties for the video, and whether the committee should reach out to a printery in Woolwich. The committee discussed whether there are images available to the committee from the Township to use in the brochures or videos.

The committee discussed various heritage designations in Woolwich to feature in the brochures and videos.

ACTION: K. Hodgson to reach out to EDSS teachers to determine whether utilizing students in partnerships is an option.

ACTION: Katy Boose to reach out to printeries in Woolwich for brochure quotes.

ACTION: Sherwin Meloney to determine if the Township photos/images can be used and send file in an email to the committee liaising with Natalia Smiarowski or the committee Chairs as necessary.

ACTION: All to compile a list and description of properties in their own community or areas of interest to be included in a brochure and bring to the next meeting.

The Committee discussed the intent for the Heritage Road Show item on the workplan.

*Co-Chair C. Willard-Holt left the meeting at 5:51 pm.

The committee discussed partnerships with other members of the public and other resources to gather information for the brochures and videos.

ACTION: Chair Councillor Bryant to reach out to retired geography teacher Warren Stout as a resource

The Committee discussed timbers from a former schoolhouse in Winterbourne that was demolished and discussed whether there is a way to repurpose them. The committee discussed providing the timbers to a local museum and the need to store it inside. The committee discussed whether the proceeds of the timbers that might be sold to come to the committee.

ACTION: N. Smiarowski to provide local museum contact details to K. Hodgson.

ACTION: K. Hodgson to contact a local museum about taking Winterbourne schoolhouse timbers.

Signing Thank You Card for Hans Pottkamper

The committee deferred this item to the next meeting.

Items for the Next Agenda

- The Brochure and list of designations and descriptions by community.
- Reclaimed materials (Winterbourne old School House timbers, West Montrose Bridge)
- Create Sub Work Groups with SMEs

Adjournment (6:05 P.M.)

Moved by Kathryn Boose

Seconded by Karen Cummings

That the meeting be adjourned.

...Carried.

Recorder: Alex Smyth, Deputy Clerk and Stacey Bruce, Committee Support Specialist

Draft

Heritage Committee - Action Items – January 10, 2024

LEAD	ACTION	STATUS	TIMING	NOTES
Kim Hodgson	To send the 2024 workplan to Stacey Bruce	Ongoing	Feb 21, 2024	
Stacey Bruce	To distribute the 2024 workplan to the new members	New	Feb 21, 2024	
Terry Bowman	To inform S. Bruce of website errors	New	Feb 21, 2024	
S. Bruce	To update and correct website information	New	Feb 21, 2024	
K. Hodgson	To reach out to EDSS teachers to determine whether utilizing students in partnerships is an option	New	Feb 21, 2024	
Katy Boose	To reach out to printerries in Woolwich for brochure quotes	New	Feb 21, 2024	
Sherwin Meloney	To determine if the Township photos/images can be used and send them as a file in an email to the committee liaising with Natalia Smiarowski or the committee Chairs as necessary	New	Feb 21, 2024	
All Committee Members	To compile a list an description of properties in their own community of areas of interest to be included in a brochure and bring to the next meeting	New	Feb 21, 2024	
Chair Councillor Bonnie Bryant	To reach out to retired geography teacher Warren Stout as a resource	New	Feb 21, 2024	
N. Smiarowski	To provide local museum contact details to K. Hodgson	New	Feb 21, 2024	
K. Hodgson	To contact a local museum about taking Winterbourne schoolhouse timbers	New	Feb 21, 2024	
Marg Drexler	To bring thank you card to sign for Hans Pottkamper	Ongoing	Feb 21, 2024	

Monthly news from ARCHITECTURAL CONSERVANCY ONTARIO

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What's Happening With All the Non-Designated Heritage Properties in Ontario?



Central Grove African Methodist Episcopal Church in Harrow

Bill 23, More Homes Built Faster Act, passed November 28 2022, requires that all non-designated properties which were listed on your municipal heritage register as of December 31 2022 must be fully designated or else removed from the register by January 1 2025.

What is your municipality doing about this?

Has your Municipal Heritage Committee or Municipal Planning Staff got to work and already drafted designation bylaws for all these non-designated properties? Have you hired consultants to help you? Or have you just given up?

ACO wants to know.

Members of its Government and Community Relations Committee have designed a short online survey which they hope at least one member of **every municipal heritage committee in Ontario** will complete. Answer the survey here <https://www.surveymonkey.com/r/WD9TZK7>. Or email gcrca@acontario.ca to have the survey sent to you personally.

Architectural Conservancy Ontario will be asking MPPs to extend this deadline to January 1 2030 when they meet with MPPs at Queen's Park on Wednesday February 21.

Kae Elgie and **Marg Rowell** are members of ACO's Provincial Government and Community Relations Committee and members of the ACO North Waterloo Region branch.



Join us at Heritage Day 2024

There is still time to sign up for this year's Heritage Day on **February 21st** at Queen's Park. ACO will be advocating directly to MPPs on important heritage issues and highlighting the work of ACO members, volunteers and heritage professionals across the province.

There are two ways to participate: either by meeting with MPPs throughout the day or attending the Heritage Day reception. The reception will be taking place at Queen's Park from 4:30 to 6:30pm.

While we intend to hold as many meetings as possible in person, there may also be the option to attend virtually, so all are welcome wherever you are in the province.

[CLICK HERE](#) to read last year's Heritage Day presentation.

If you would like to participate in meetings or attend the reception, please contact Alex MacKinnon at 416-367-8075 x406 / alex@acontario.ca.



2024 ACO NEXTGEN JOB SHADOW

HERITAGE WEEK
FEB 19-23 2024



Calling All Students & Emerging Professionals!

**Registration has been extended for the
2024 Job Shadow Program!**

Opportunities can be virtual or in-person, visit the
registration link for full details.

Last chance to register for the 12th Annual NextGen Job Shadow program!

Participant registration is extended to Friday February 2nd, at 11:59pm EST. Each year numerous partner organizations generously donate their time and industry insight, meeting with our students and emerging professionals to discuss what they do, their career progression, opportunities in the field, and their industries as a whole.

[LEARN MORE AND REGISTER HERE!](#)

If you have any questions about the program or would like further details, please contact the NextGen team at aconextgens@gmail.com.



ACO NextGen In The News



HOW DO WE MAKE OUR CITIES BETTER?

Canadian cities are growing — and quickly, too. Join host Irene Galea, a reporter at The Globe and Mail, as she delves into the issues that face our urban centers and speaks to experts about how to make them better for everyone.



Congratulations to former ACO NextGen President Irene Galea on her new gig hosting the fourth season of the Globe and Mail's podcast, [City Space](#).

Season 4 will delve into the stories of changing cities and how they're holding on to their identities in the face of 21st century problems. It "will tell stories of progress and preservation" -- a perfect fit with Galea's past involvement in ACO and ongoing interest in history, architecture and the urban landscape.



In Memoriam: Morden Yolles



This month, ACO recognizes the passing of Morden Yolles, 1925–2024, one of Canada’s leading structural engineers.

Morden Yolles deserves to be credited, with his partner Roland Bergman, for an innovative genius that made so much of Toronto’s mid-century modern architecture feasible, structurally and, in many cases, more beautiful and exciting than it might otherwise have been. Notable examples include the O’Keefe Centre (now Meridian Hall) by Peter Dickinson, and the Allen Lambert Galleria by Santiago Calatrava, Architect at Brookfield Place.

In 2015, Yolles was the recipient (with, posthumously, his partner Roland Bergman) of ACO’s Post-1945 (Heritage for the Future) Award. He was also featured in the article *Dinner with Morden Yolles at Scaramouche* from the [Spring 2016 issue of Acorn Magazine](#), “An Appetite for Heritage.”

At ACO’s 2014 Awards Dinner, he apologized for the demolition of heritage buildings where new buildings he engineered were subsequently built. He also took credit for providing engineering advice which contributed to the saving of buildings that were threatened with demolition for structural reasons, most notably St Lawrence Market.

Yolles and Bergman’s works are described in *Structures: The Yolles Legacy* published in 2002.

You can read more about Yolles’ life and career at the [Canadian Architect](#).



Upcoming Heritage Events

Upper Canada Preserved

Monday, February 12, 7:30pm

[CLICK HERE](#) for more information

After over 200 years, the War of 1812–1815 may seem a distant memory. However, it is still possible to visit many of these significant historic sites and event locations across Ontario (Upper Canada). Richard David Feltoe will lead a virtual tour of some of these historic locations, using original artwork and current photographs to reveal what can be seen on a modern family tour or day-trip down the Niagara Peninsula.

Mysteries of the Keyhole House – Unlocked!

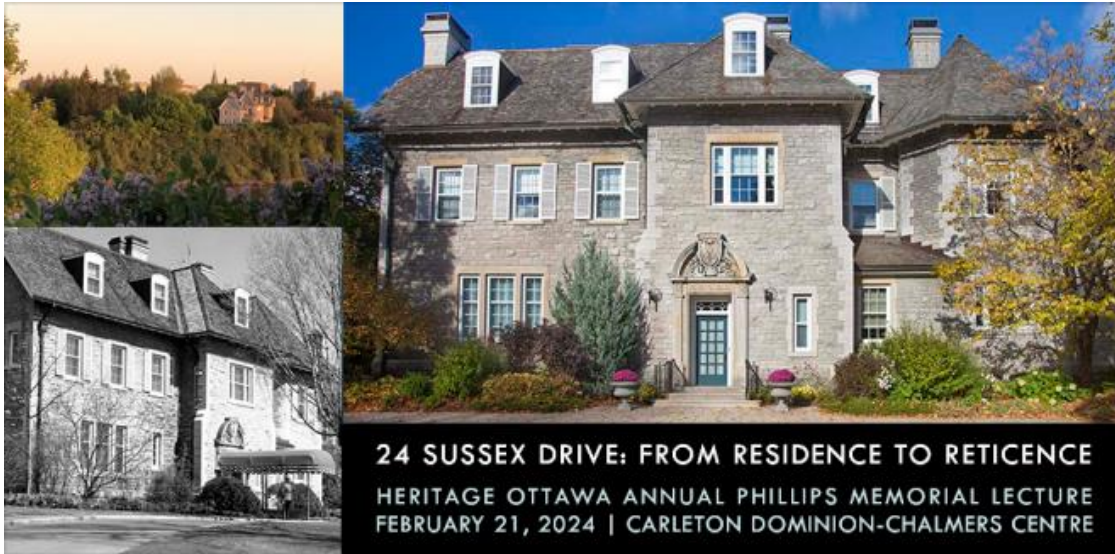
Saturday, February 17, 2–4pm

Carleton Place and Beckwith Museum

[CLICK HERE](#) for more information and to reserve your ticket

Ted & Marion Outerbridge have been sharing the history of their Smiths Falls heritage home since purchasing it in 2018. Now they are sharing it with us!

Ted & Marion are master illusionists who created a celebrated stage show about the mysteries of their once dilapidated historic home, lovingly called “The Keyhole House”. In researching the history of the house and its inhabitants, many fascinating connections to the people and places of Carleton Place were discovered. Join us for an interesting afternoon of mystery, history and fun.



24 Sussex Drive: From Residence to Reticence

Wednesday, February 21, 6:30–7:30pm

[CLICK HERE](#) for more information and to register

On the occasion of our annual Bob & Mary Anne Phillips Memorial Lecture, Heritage Ottawa is pleased to partner with the School of Canadian Studies at Carleton University and Historic Ottawa Development Inc. for an evening of free-wheeling discussion about Canada’s favourite public housing debacle. 24 Sussex has been allowed to deteriorate to the point where there is serious discussion of demolition. But that may be pre-mature... So let’s talk about it.

Capital Heritage Connection: Heritage Day

Tuesday, February 20, 12:00pm

[CLICK HERE](#) for more information

Join Capital Heritage Connexion, in partnership with the City of Ottawa Cultural and Heritage Programs and Spaces Branch, and embrace, explore and enjoy your heritage places and experiences in Canada’s Capital during Heritage Week February 20 to 26, 2024 and throughout the year!

This year, Mayor Sutcliffe will recognize the importance of the theme Diversity in

heritage – recognizing the past, celebrating the future by offering the proclamation to Black History Ottawa.

Open House: Guelph Black Heritage Society

Saturday, February 24, 1:00–3:00pm

[CLICK HERE](#) for more information

Join us this Black Heritage Month for our GBHS Open House

This event is open to the public and a great opportunity to learn information about what GBHS is has been up to – from exhibits to tours, programming to events we have lots of history lined up for this open house. Come join us to bring any questions, let us hear feedback of what you may what to see and learn how Guelph can support GBHS as a community.

Current Heritage News and Stories

Thousands of Toronto's buildings are at risk of losing their heritage status. Here's why (Toronto Star, Raju Mudhar, January 2), [CLICK HERE](#)

Heritage property that housed Japanese prisoners of war to be demolished in Mississauga (Insauga, Karen Longwell, January 2), [CLICK HERE](#)

Toronto's Old City Hall has stories to tell – but will it get the chance to share them? (Toronto Star, Ben Spurr, January 5), [CLICK HERE](#)

Restored Mill Street building receives heritage award (The Millstone, January 6), [CLICK HERE](#)

City of Ottawa moving to improve heritage protections for 19th century Water Works (CTV News Ottawa, Ted Raymond, January 8), [CLICK HERE](#)

CK Architecture spotlight: Chatham–Kent Civic Centre (LinkedIn, Alysso Storey, January 9), [CLICK HERE](#)

Town supports heritage designation for Hepner House in Port Elgin (The Shoreline Beacon, Frances Learment, January 10), [CLICK HERE](#)

Heritage designation stands for Hess Street historic building (The Bay Observer, John Best, January 16), [CLICK HERE](#)

City rushes to grant heritage status to 'most critical' buildings (CBC News Ottawa, Arthur White-Crummey, January 17), [CLICK HERE](#)

'A critical moment': Clarington moves ahead with plans to revamp Camp 30 building (DurhamRegion.com, Moya Dillon, January 18), [CLICK HERE](#)

Victoria Jubilee Hall committee updates council on upgrades to hall in 2023 (The Penticton Herald, Pauline Kerr, January 19), [CLICK HERE](#)

Centre Wellington looking to sweeten the deal on heritage designations (EloraFergusToday.com, Isabel Buckmaster, January 20), [CLICK HERE](#)

Restoration of historic NS&T trolley shed 'labour of love' for Port Dalhousie volunteers (St. Catharines Standard, Karena Walter, January 21), [CLICK HERE](#)

Walkerville's historic Willistead Manor gets \$142K restoration donation (Windsor Star, Madeline Mazak, January 22), [CLICK HERE](#)

Ottawa heritage building faces demolition for new development (Ontario Construction News, Mark Buckshon, January 22), [CLICK HERE](#)

Niagara-on-the-Lake heritage committee proposes designating several historic structures (NiagaraThisWeek.com, Kevin Werner, January 24), [CLICK HERE](#)

Historic Rodman Hall up for sale in St. Catharines (St. Catharines Standard, Victoria Nicolaou, January 27), [CLICK HERE](#)

Black history in Ontario: The Bradley Museum (The Medium, Drashti Patel, January 29), [CLICK HERE](#)

Doors Open Peterborough invites community for site submissions (PtboCanada.com, January 30), [CLICK HERE](#)

Have a story, event, or news to share?

If you have something to share with Nutshell readers across Ontario, we'd love to receive it! Please send in your news stories, appeals for help, event notices and anything else you think would be of interest to Ontario heritage enthusiasts to nutshell@acontario.ca. Submissions are welcome anytime.

Through advocacy and direct action, ARCHITECTURAL CONSERVANCY ONTARIO (ACO) has been involved in preserving Ontario's architectural and environmental heritage since 1933.



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Urgent Action Needed

The government, without consultation and an understanding of its practical impacts, imposed an arbitrary, very tight deadline for Ontario municipalities to review their municipal heritage registers — and decide whether their listed (non-designated) properties should be designated, failing which they would be kicked off the register and lose all protection.

Scores of municipalities across Ontario have been scrambling, working hard to meet the deadline: January 1, 2025, now less than 11 months away. Almost all could use more time to comply. The government could easily accommodate them.

ACO is asking that Subsection 27(16) of the Ontario Heritage Act be amended in the spring session of the Legislature, to extend the deadline in the Act for five years, to January 1, 2030. This early certainty of an additional five years for implementation would give municipalities the opportunity to better plan, resource

and undertake this complex exercise. [Read the full letter here.](#)

This link provides more information:

[Province should extend the expiry date for municipal heritage registers](#)

WE NEED YOU TO TAKE ACTION

Please forward this Municipal Council Motion to your local Municipal Council members to discuss and adopt at their Council meetings.

[MUNICIPAL COUNCIL MOTION TEMPLATE](#)

Please forward this motion to the Chair of your Municipal Heritage Committee to adopt.

[MHC MOTION TEMPLATE](#)

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