

Township of Woolwich Heritage Committee Minutes

Wednesday –September 11, 2019 – 5:00 pm
Township of Woolwich Administration Building
Gosnay Boardroom – 1st floor
24 Church St West, Elmira

Present: Bonnie Bryant (chair), David Voogd, Hans Pottkamper (vice chair), Laurie Breed, Marg Drexler, Terry Rohr

Mark Pomponi (staff)

Disclosure of Pecuniary Interest - none

Call to order

Introductions

The Chair introduced Mark Pomponi, Director of Development Services

Approval of Minutes

The minutes from May 8, 2019 were approved as printed.

16 Isabella Street

Mark Pomponi advised that there has been no activity on the application. However, Development Services staff along with Infrastructure Services are looking at servicing options that could result on applications for development coming forward. Discussion was had on designating the site and it was agreed to allow the new owners to settle before approaching to designated.

Ghost Community Signage

Discussions were had around installing Ghost Town signage for some Woolwich communities. There were general discussions around location, budget and getting approvals from the appropriate road authority. The Chair had offered to make some inquiries with the Region about installing them on existing Regional roads.

Home Hardware house

Pomponi advised that the Township was obligated to issue a demolition permit for the site. After general discussion it was agreed that there was very little heritage value and that there was no objection to the permit issuance. Pomponi agreed to take some photos for our records.

CHL Signage

There was discussion about installing a CHL sign for the West Montrose community, around proposed locations and content. The Chair agreed to consult with the Region on potential funding.

Inventory

Pomponi advised that he has started a formal inventory of heritage properties and requested members to submit properties they felt were of heritage value. Pomponi agreed to look into information already sent into staff that could be included.

Architectural Guide Book

Pomponi had presented an architectural guide book for committee members to use when reviewing heritage buildings. Although US based it is a standard for identification that can be used in Woolwich.

Project ideas

Members discussed future project ideas for the Committee. They included such things as a poster, cemetery driving tour brochures, ghost community brochure and poster. The committee agreed to consider ideas for possibly the 2020 year and see if any could be done this year.

Hill St Industrial Expansion

Pomponi advised the Committee of a small industrial expansion of a business on Hill St. that was subject of a development application. The Committee agreed that a heritage impact assessment would not be required.

Elmira Community Improvement Plan

Pomponi advised that the CIP for Elmira was approved and that some implementing tools could include heritage, such as a heritage tax rebate program. Pomponi advised that a meeting with the BIA was coming to scope out projects and he would advise the Committee of the results.

Future Demolition Permits

Pomponi suggested that future demolition permits could involve heritage buildings and made some suggestions to ensure there is a review from a heritage perspective. An inventory, even in draft form, would assist as well as permit review by Planning Staff.

Evaluation Sheets for heritage properties

The Committee agreed to having formal review forms for evaluating heritage properties. Pomponi agreed to look for drafts from other municipalities.

Adjourn