

Township of Woolwich Heritage Committee Minutes

October 5, 2022
Virtual – Zoom Meeting
From 5:00 to 5:22 p.m.

Meeting Chair: Councillor Patrick Merlihan (Chair)
Attended: Bonnie Bryant (Co-Chair)
Colleen Willard-Holt
Karen Cummings*
Kim Hodgson
Marg Drexler
Martin England
Pat Stortz
Staff Present: David Gundrum, Planner
Robyn Koutrouliotis, Licensing Officer/Administrative Assistant
Regrets: Hans Pottkamper

CALL TO ORDER at 5:00 P.M.

LAND ACKNOWLEDGEMENT

Chair Patrick Merlihan read a land acknowledgement.

DISCLOSURE OF PECUNIARY INTEREST

None.

ADOPTION OF MINUTES

Moved by Marg Drexler

Seconded by Co-Chair Bonnie Bryant

That the minutes of September 14, 2022 be adopted as presented:

...Carried.

OUTSTANDING ACTIVITY LIST as of September 29, 2022

The Committee reviewed the Outstanding Activity List.

Heritage Plaques

David Gundrum, Planner, provided an update on the responses received from remaining property owners; one resident declined the installation of an updated plaque.

NEW BUSINESS

2023 Committee Recruitment Process

D. Gundrum provided an update on the committee recruitment process for the 2022-2026 term.

** Karen Cummings entered the meeting*

Ghost Communities in Woolwich Township

Colleen Willard-Holt provided an update on the Ghost Signage project. The Committee discussed sign content.

The Committee agreed to move forward with name-based signage with a quick response (QR) code linking to more information for each confirmed ghost community. The Committee discussed research resources including the Regional Museum, the Maryhill Historical Society, and the Region of Waterloo Archives.

D. Gundrum noted the information on the Historic Place Names map, included in the agenda package, can be incorporated as a separate section in the online Heritage Map Viewer. Images and heritage information can be added to each entry as they become available.

Action: The Committee requested D. Gundrum identify the processes by which to initiate installation of the ghost signage on and/or near Township and Regional roads.

Action: The Committee requested D. Gundrum update the Outstanding Activity List to reflect the addition of the Historic Place Names map information to the online Heritage Map Viewer.

Action: D. Gundrum will liaise with Lisa Atkinson, GIS Technician, to coordinate the addition of historic place names and relevant information to the Heritage Map Viewer.

Final Discussion: 2023 Budget

The Committee agreed to propose an increased budget for the Ghost Signage project for completion in 2023.

Action: The Committee requested D. Gundrum acquire an updated quote from the Regional sign shop for signage and installation.

OTHER BUSINESS

New Committee Member: Karen Cummings

The Committee welcomed new member Karen Cummings.

Committee Resignation: Pat Storz

The Committee thanked Pat Storz for her service with the Committee.

ADJOURNMENT

Moved by K. Cummings

Seconded by P. Storz

That the meeting be adjourned to meet again on November 9, 2022.

...Carried.