

# Township of Woolwich Heritage Committee Minutes

April 13, 2022  
Virtual – Zoom Meeting  
From 5:00 to 5:44 p.m.

Meeting Chair: Councillor Patrick Merlihan (Chair)  
Attended: Bonnie Bryant (Co-Chair)  
Emily Brown  
Hans Pottkamper  
Kim Hodgson  
Marg Drexler  
Pat Stortz  
Staff Present: David Gundrum, Planner  
Robyn Koutrouliotis, Licensing Officer/Administrative Assistant  
Regrets: Ingrid Pottkamper

## **CALL TO ORDER at 5:00 P.M.**

### **LAND ACKNOWLEDGEMENT**

Chair Patrick Merlihan read a land acknowledgement.

### **DISCLOSURE OF PECUNIARY INTEREST**

None.

### **ADOPTION OF MINUTES**

Moved by Co-Chair Bonnie Bryant  
Seconded by Pat Stortz

That the minutes of the Heritage Committee meeting on March 9, 2022 be adopted as presented.

...Carried.

### Bridge Project Updates

#### *West Montrose Bridge Restoration*

The Committee determined the heritage plaque will be installed near to the existing plaque once construction has been completed. The Committee discussed coordinating a commemorative ceremony this fall.

#### *Middlebrook Bridge*

David Gundrum, Planner, provided an update on the Middlebrook Bridge project.

*Peel Street Bridge Pedestrian Conversion*

D. Gundrum provided an update on the Peel Street Bridge Pedestrian Conversion; the Engineering Services staff report will go before Council at the May 9 Committee of the Whole meeting, with a subsequent report at the May 16 Council meeting; D. Gundrum noted the Committee has the option to register as a delegation for either meeting to provide comment and feedback.

**Action:** The Committee requested D. Gundrum liaise with Engineering Services staff to provide the Committee with design material for review in advance of the May 9 Committee of the Whole Meeting.

**Action:** The Committee will provide formal comment for inclusion in the Engineering Services staff report.

*Beitz Bridge (Greenhouse Road Environmental Assessment)*

D. Gundrum noted the Public Information Centre for the Greenhouse Road Environmental Assessment (EA) is currently available on the Township website.

**Action:** Infrastructure Services staff have invited the Committee to provide formal comment on the project.

Woolwich Heritage Registry

The Committee discussed touring candidate properties with a heritage specialist to identify eligible elements of each property. The Committee discussed utilizing property files as a resource.

The Committee considered the Glasgow Street Bridge as a potential candidate for designation; a motion was not put forward.

The Committee passed the following resolutions:

Moved by Co-Chair Bryant  
Seconded by Marg Drexler

That the following property be identified as priority candidate for heritage designation:

- i. 1367 Maryhill Road, Maryhill – St. Boniface Cemetery, Church, and Church Manse

That the following property be identified as candidate for heritage designation:

- i. 1304 Maryhill Road, Maryhill – Commercial Tavern

...Carried.

Moved by M. Drexler  
Seconded by Hans Pottkamper

That the following property be identified as a candidate for heritage designation:

- i. 20 Arthur Street North, Elmira – Walco Equipment Ltd. (Formerly Great West Felt Co.)

...Carried.

Moved by P. Stortz  
Seconded by Co-Chair Bryant

That the following property be identified as a candidate for heritage designation:

- i. 60 Arthur Street South, Elmira – St. James Lutheran Church

...Carried.

Moved by Emily Brown  
Seconded by H. Pottkamper

That the following property be identified as a candidate for heritage designation:

- i. 27 Mill Street, Elmira – St. Paul's Lutheran Church

...Carried.

Moved by P. Stortz  
Seconded by E. Brown

That the following property be identified as a candidate for heritage designation:

- i. 29 Queensway Drive, St. Jacobs – St. Jacobs Library (Carnegie Library)

...Carried.

Moved by Kim Hodgson  
Seconded by Co-Chair Bryant

That the following property be identified as a candidate for heritage designation:

- i. Peel Street Bridge, Winterbourne

...Carried.

**Action:** The Committee will identify additional candidate properties at the May 11 meeting.

**Action:** The Committee requested M. Drexler determine whether a commemorative event is scheduled for the 175<sup>th</sup> anniversary of St. Boniface Church.

**Action:** The Committee requested D. Gundrum circulate the current Heritage Registry.

#### Heritage Records

D. Gundrum noted Charlotte Woodley, Supervisor of Archives and Collections, Region of Waterloo Archives, is available to attend a future Committee meeting to provide an overview of relevant processes and services provided by the Regional Archives. The Committee discussed scheduling a tour of the Regional Archives prior to the Committee's summer break.

The Committee discussed adding information to the Township's Heritage webpage speaking to the submission of artifacts and photographs of historical significance for inclusion in the Regional Archives collection.

**Action:** The Committee requested D. Gundrum invite C. Woodley to attend a future meeting.

#### Heritage Plaque Updates

The Committee discussed heritage plaque installation delays.

**Action:** The Committee requested D. Gundrum coordinate the retention of a new installation contractor to complete the project.

## **OTHER BUSINESS**

### Maryhill Cultural Heritage Landscape (CHL) Study

The Committee discussed the Maryhill CHL study; further discussion will occur at a future meeting.

### West Montrose CHL Study

D. Gundrum provided an update on a residential severance application going before the Committee of Adjustment on May 17. Relevant documentation will be circulated to the Committee on April 14. Further discussion will occur at the May 11 Committee meeting.

**Action:** The Committee will provide D. Gundrum with formal comment regarding the Cultural Heritage Impact Assessment for consideration at the May 17 Committee of Adjustment meeting.

### Committee Membership

Chair Merlihan noted E. Brown will be resigning from the Committee following the June 8 meeting.

### Capital Paving Application

The Committee discussed the status of the Capital Paving application with the Ontario Land Tribunal (OLT). D. Gundrum noted Jeremy Vink, Manager of Planning, is the staff lead on the file.

## **ADJOURNMENT**

Moved by P. Stortz

Seconded by H. Pottkamper

That the meeting be adjourned to meet again on Wednesday, May 11, 2022.

...Carried.