

# Township of Woolwich Heritage Committee Minutes

November 9, 2022  
Virtual – Zoom Meeting  
From 5:00 to 5:42 p.m.

Meeting Chair: Councillor Patrick Merlihan (Chair)  
Attended: Bonnie Bryant (Co-Chair)  
Colleen Willard-Holt  
Hans Pottkamper  
Karen Cummings\*  
Kim Hodgson\*  
Marg Drexler\*  
Staff Present: David Gundrum, Planner  
Robyn Koutrouliotis, Licensing Officer/Administrative Assistant  
Regrets: Martin England

## **CALL TO ORDER at 5:00 P.M.**

## **LAND ACKNOWLEDGEMENT**

Chair Patrick Merlihan read a land acknowledgement.

## **DISCLOSURE OF PECUNIARY INTEREST**

None.

## **ADOPTION OF MINUTES**

Moved by Colleen Willard-Holt  
Seconded by Hans Pottkamper

That the minutes of October 5, 2022 be adopted as presented.

...Carried.

## **OUTSTANDING ACTIVITY LIST as of November 4, 2022**

The Committee reviewed the Outstanding Activity List.

### Heritage Plaques

David Gundrum, Planner, provided an update on the remaining properties: one property owner confirmed interest in the plaque installation, one declined, and the remainder have not responded.

**Action:** D. Gundrum will send follow-up correspondence to the outstanding property owners.

### Heritage Walking/Driving Tours

Chair Merlihan noted this item must be reassigned.

*\* Kim Hodgson entered the meeting.*

### Ghost Community Signage

D. Gundrum noted the cost quote from the Region's sign shop has not yet been received.

**Action:** The Committee requested D. Gundrum confirm that funding for the project has been included in the Committee's 2023 budget request.

### **NEW BUSINESS**

#### Committee Membership Update

Chair Merlihan noted this will be his last meeting as a member of the Committee. The Committee thanked Chair Merlihan for his service.

#### 2023 Committee Recruitment

D. Gundrum and Robyn Koutrouliotis, Licensing Officer/Administrative Assistant, provided an overview of the application process for the Committee's next term.

*\* Karen Cummings entered the meeting.*

#### Ghost Community Map Viewer and Research

D. Gundrum provided an update on the project. The Committee expressed appreciation for the module's layout and ease of navigation.

**Action:** Additional content can be circulated to Lisa Atkinson, GIS Technician, when available.

*\* Marg Drexler entered the meeting.*

#### Heritage Registry Report

D. Gundrum outlined the items covered in the report and relevant deadlines; the report is scheduled to go before Council on December 12.

The Committee discussed the potential inclusion of comprehensive background on heritage matters as part of the report and/or a separate presentation to Council on both the Committee's role and heritage matters in the Township.

**Action:** D. Gundrum will circulate the draft report to the Committee.

**Action:** Committee members wishing to provide additional information for the background and/or preamble of the report can do so prior to November 18.

#### Impacts of Bill 23

D. Gundrum noted potential impacts of Bill 23, if passed.

**Action:** D. Gundrum will circulate a list of designated, registered, listed, and candidate properties to the Committee.

#### Identifying Candidate Properties

The Committee discussed the candidate property identification process.

## **OTHER BUSINESS**

### Ghost Community Map Viewer and Research, continued

The Committee discussed adding English translations for community names to the Map Viewer.

**Action:** The Committee requested D. Gundrum liaise with K. Hodgson and M. Drexler regarding outstanding content additions to the Map Viewer.

**Action:** M. Drexler will undertake additional research on the Freiburg and Weissenburg communities.

### *Greenhouse Road Bridge*

K. Hodgson noted the Greenhouse Road Bridge content has been circulated for the Committee's feedback.

### St. Boniface School

M. Drexler noted work is being done at the former St. Boniface school in Maryhill. The Committee discussed the required preservation of designated attributes.

**Action:** D. Gundrum will circulate the relevant designation by-law to the Committee to identify protected features.

## **ADJOURNMENT**

Moved by K. Cummings  
Seconded C. Willard-Holt

That the meeting be adjourned.

...Carried.